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|  |  | EU-Logo-LLL-DEF flag-logoeac-LLP_ENThis project has been funded with support by the European Commission. This website reflects the views of the authors only and the Commission cannot be held responsible for any use which may be made of the information contained herein.  |

**Learning Event and Kick-Off Meeting of the Project**

**“Smarter EU Public Administrations”**

**04.-06. November 2013, IAT Gelsenkirchen**

**PROGRAM**

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| **04. November 2013**  | Arrivals and meeting at the hotel |
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| **05. November 2013** | Learning event and meeting at the IAT, Munscheidstr. 14 in Gelsenkirchen |
|  |  |
| 09:30-10:30 | Welcome and short presentation of the participants |
|  |  |
| 10:30-11:00 | What is cloud computing and which are the advantages for the organisations? |
|  |  |
| 11:00-11:30 | Social media and social platforms |
|  |  |
| 11:30-12:00 | Coffee break |
|  |  |
| 12:00-13:00 | Seminar: The use of cloud computing and social platforms in partner organisations |
|  |  |
| 13:00-14:00 | Lunch |
|  |  |
| 14:00-15:00 | New work plan of the project  |
|  |  |
| 15:00-15:30 | Coffee break |
|  |  |
| 15:30-16:30 | Dissemination activities and dissemination materials  |
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| **06. November 2013** | **Project meeting at the hotel / IAT**  |
|  |  |
| 10:30-11:30 | Plan and content of the meetings  |
|  |  |
| 11:30-12:00 | Evaluation procedures |
|  |  |
| 14:00 | Cultural program  |
|  |  |
|  |  |
| **07. November 2013** | **Depart of the participants**  |